

# Business Builder's <sup>TOP</sup> Getting Started Checklist

## 1

### Set Yourself Up To Win!

- Determine Level of Commitment (\*)
- Place personal order – Right Start Value Pack (RSVP)
- Place business order – align order with Level of Commitment
- Set up “Arbonne Special Delivery” order - \$150 retail minimum

## 2

### Strong Start!

- Write reasons "WHY" (\*\*)
- Define goals (\*\*)
- Create 100 name contact list (\*\*)
- Review Baseball Diamond (\*)

## 3

### Schedule!

- Schedule 2 back to back Business Launches within next 7 days
- Schedule 5 Dream Team One-on-One Business Appointments within next 7 days
- Schedule Ongoing Activities

#### Ongoing Activity Level Based on Commitment

	WALKER *Commitment level 1-3	JOGGER *Commitment level 4-7	RUNNER *Commitment level 8-10
One-on-One Presentations per week	2-4	4-6	6-8
Group Presentations per week	0-1	1-2	2-3

*NOTE: When first getting started, execute presentations and appointments/calls together with your upline whenever possible. This is how you learn and TEAMWORK works!*

## 4

### Set up Shop!

- Set up Demo Sets: full size RE9 Advanced and Fit Kits
- Set up Business Builder Binder (\*)
- Set up Info Folders (\*)
- Set up your office (file folders, website, business cards, thank you notes)
- Establish an accountability/empowerment partner right away
- Familiarize yourself with [www.Arbonne.com](http://www.Arbonne.com) (i.e.) how to place an order, how to sign up Clients, Preferred Clients, and Consultants, WebStats, and tools available within Internet Consultants
- Set up your Follow Up system (\*)
- Start your Learning Library of books/CDs: industry, leadership

## 5

### Plug In!

- Attend monthly Nation/Region Meetings and local, regional, national training/group events
- Listen to Saturday am and Sunday pm team calls and monthly Region/Nation calls
- Opt in to Strong Start program- [www.Arbonne.com](http://www.Arbonne.com)>Internet consultants>featured>strong start program
- Register for the Arbonne Incentive Trip (AIT)—or current incentive at time of start month- [www.arbonne.com](http://www.arbonne.com)>Internet Consultants>Rewards and Recognition
- Subscribe and Listen to monthly Learn and Burn CDs (\$5 at [www.arbonne.com](http://www.arbonne.com))
- Complete Arbonne University

\*The documents are in your Business Builder Binder and found on your VP's website.

\*\*Refer to Strong Start Workbook [arbonne.com](http://arbonne.com)>internetconsultants>featured>strongstartprogram>quicklinks

**ARBONNE.**